

# Project Budget

Organization Name: \_\_\_\_\_

Requirements: The budget should be specific providing sufficient detail to justify the expenses.  
Please list both in-kind expenses and in-kind income.

## Expenses:

Personnel (Include breakdown by title, number of hours worked, speaker fees, honorarium) \$ \_\_\_\_\_

Marketing Costs (i.e., invitations, flyers, web design) \$ \_\_\_\_\_

Program/Administrative Costs (i.e., food, rental fees, art supplies, travel) \$ \_\_\_\_\_

Other Costs (specify items) \$ \_\_\_\_\_

**Total Expenses:** \$ \_\_\_\_\_

## Sources of Income:

Fees for Service \$ \_\_\_\_\_

In-kind Support from Sponsoring Organization \$ \_\_\_\_\_

Other Sources (specify) \$ \_\_\_\_\_

**Total Sources of Income** \$ \_\_\_\_\_

**Excess of Expenses over Income** \$ \_\_\_\_\_

**Amount Requested from Blaustein Fund** \$ \_\_\_\_\_